

Annual fees for the 2024 academic year

Academic Year	Tuition Fee	P&F Contribution	Total Annual Fee
7	\$5,645	\$100	\$5,745
8	\$5,905	\$100	\$6,005
9	\$6,140	\$100	\$6,240
10	\$6,695	\$100	\$6,795
11	\$6,790	\$100	\$6,890
12	\$6,840	\$100	\$6,940

The fees cover the cost of:

Tuition Fee

- All educational needs of the students
- Resourcing fees including equipment, carnivals, priority events, incursions, excursions
- All technology use and upgrades (explained below)
- All camps

Technology Costs

The use of College technology including all software, laptops, iPads and internet is included in the Tuition Fee. Costs vary across years due to the rollout of new laptops which started in 2023.

Year group in 2024	Technology cost in 2024	Technology cost in 2025	Technology cost 2026 onwards
Year 7	\$500 New laptop received	\$500	\$500
Year 8	\$500	\$500	\$500 New laptop received
Year 9	\$200	\$500 New laptop received	\$500
Year 10	\$500 New laptop received	\$500	\$500
Year 11	\$500	\$500	–
Year 12	\$200	–	–

Parents and Friends

As the College does not conduct any fundraising events throughout the year, a voluntary contribution for the year of \$100 per family is reflected on the fee account. Contributions will be used by the Parents and Friends to run social events for all families and students. The levy will also fund important projects designed to enhance and add to the facilities and resources our students enjoy, i.e. air-conditioning, seating and shade areas.

School Tours – Interstate and Overseas

Tours are a non-compulsory component of the curriculum. Costs will vary and will be communicated prior to the event. These costs will be charged separately.

Additional Subject Charges

(i) Music Elective Programme (per annum)

Individual lessons (7-12)	\$1,215
Group of two	\$590
Musical Instrument Hire	\$100

Please note these fees and charges and required to be paid at the beginning of each semester.

PAYMENT OF ACCOUNTS

Fees are charged annually, and a 'Statement of Account' is emailed at the commencement of the school year. Further statements are issued throughout the year and are also available upon request.

Parents may choose one of the following options for payment of fees:

- Option 1** One payment in full with 5% discount (on Tuition Fee Only) if paid by 31 March 2024.
- Option 2** Quarterly payments to be paid during the first week of each term.
- Option 3** 9 Monthly Instalments to be paid on the last working day of the month February to October.
- Option 4** 18 Fortnightly Instalments March to October.

New families to the College are asked to select their preferred payment option by completing an Ongoing Fee Payment (OPA) form and return no later than Friday 23 February 2024.

Existing families will automatically continue with the payment option from the previous year, unless the College is advised otherwise. Should you wish to change any arrangements, please contact the Accounts Receivable Officer on 6556 7409 no later than Friday 23 February 2024.

ALL FEE ACCOUNTS ARE TO BE FULLY PAID BY 1 NOVEMBER 2024

In every case where a family is in genuine need, the College will endeavour to offer financial support. Where a family encounters economic hardship and are unable to meet the schedule of fee levels set, an appointment is to be made through the Accounts Receivable Officer to discuss alternative arrangements by **Friday 23 February 2024.**

Payments may be made via the following methods:



BPAY

Contact your bank or financial institution to arrange payment.



Telephone

Call 08 6556 7409, with your credit card details and account code ready.



Direct Debit / Credit or Debit Card

Please ensure you fill out an Ongoing Payment Agreement (OPA) form to allow your account to be debited automatically by the College from your nominated bank account.

Sibling Discounts

The following discounts to **tuition fees** only will apply when siblings are attending the College at the same time:

Second Child: 15%

Third Child: 25%

Fourth Child: Nil Tuition Fees

Additionally, students with siblings enrolled at a Catholic primary school receive a discount of \$50.

Concessions

Servite College Concession Scheme

To reduce the financial burden that may prevent some families from attending Servite, the College offers a concession on the annual tuition fee for holders of a Centrelink Health Care Card or Pensioner Card. Please bring your concession card to the Fees Office to be sighted and copied at the beginning of the school year, or anytime you are issued with a new card.

When receiving the Servite Concession Scheme, no other school fee discounts will apply.

Government Secondary Assistance Scheme

The Department of Education's Secondary Assistance Scheme is available to holders of Health Care or Pension Concession Cards for students who are not older than 18 years of age in the current calendar year. This scheme provides financial assistance towards tuition fees which is sent directly to the College by the Department of Education and credited to your account. In addition, a clothing allowance is also available and is credited to your bank account by the Department of Education and Training. Application forms are available upon request from the Fees Office.

Secondary Assistance Scheme application forms must be completed at College Reception for each school year and eligibility cards sighted. Secondary Assistance Scheme applications close Thursday 28 March 2024.

Payment of Fees

Our fee structure and College budget relies heavily on each family paying their account promptly. In justice to families who pay school fees regularly and on time, the College will follow up on all overdue school fee accounts. In cases where reminder notices are ignored or arrangements to meet arrears are not met, the accounts will be referred for legal action to recover the amount outstanding. Any cost associated with the legal collection of fees will be added to the account. Continuance of enrolment cannot be guaranteed unless all outstanding fees and charges have been paid or an alternative arrangement has been made through the Principal.

In addition to being an educational institution, the College is also a business entity and requires payment of fees in a timely manner. Although Servite College receives some government grants, fees constitute a necessary and substantial part of our income. Without the fees and other support from the Parents and Friends, Servite College would not be able to maintain its high standards of resources and facilities.

Split Billing

Families who wish to split their account between two parties must complete the College approved form, signed by both parties, authorising the account to be divided.

Application Fee

An application fee of \$95 must accompany all Applications for Enrolment to the College. The fee covers administration costs and is non-refundable.

Enrolment Acceptance Deposit

Once a place has been offered to a child, there is a non-refundable Acceptance Fee payable of \$500. This fee will be credited to your first annual fee account.

GST

Please note that some charges may be subject to GST. The College reserves the right to charge GST and this will be reflected on your fee account where appropriate.

Damage/Breakage to School Property

Parents are responsible for any costs incurred as a result of breakage and/or damage of School property by their child.

Insurance

It is strongly recommended that parents check their health and general insurance policies to ensure adequate current cover that may include health and personal injury, personal property and liability insurance. The College does not accept responsibility for medical expenses arising from accident or illness, loss or damage to personal effects and property or liability incurred by students for injury to others or property damage. Should an emergency necessitate the calling of an ambulance, the associated costs will be the responsibility of the parents.

Withdrawal Fee

To withdraw a student from the College, at least one complete term's notice must be given in writing to the Principal. In the event of one term's notice not being given, one quarter of the Annual Tuition Fee will be payable.